

How to register for one of the examinations:



FREQUENTLY ASKED QUESTIONS:

The candidate is allowed to use a physical financial calculator during the examination. FPI recommends the following calculators:

- Hewlett Packard 10b, 10bII, 10bII+ or 17bII+, 12c or 12
- Sharp EL-733 or EL-738 ranges
- Texas TI BAII Plus, TI BAII Plus Professional or TI BA II Plus Business Analyst
- Casio FC-100V or FC-200V

C7. The candidate will be allowed to have pen and paper for rough calculations

D. EXAMINATION MONITORING

D1. Adherence to the FPI Professional Competency Examinations rules will be monitored in the following ways:

- Screen monitoring and recording. Your screen will be monitored by AI as well as online proctors, and a recording of your screen will be made during the examination.
- Webcam monitoring and recording. Your webcam will be monitored by AI as well as online proctors, and this will be recorded during the examination.
- AI monitoring will record and highlight any movements away from screen, opening of other browsers and applications background noise, etc.
- Live online proctoring will monitor candidates throughout the examination for any irregularities (i.e., invigilators monitoring candidates in real time whilst sitting for the examination).

D2. Your environment must be fit to write an examination in, for example an office or room at your house / work. This space must be quiet and free from interference (i.e. Not an open-plan space). Noise and movement in the area will be monitored. Inform your colleagues and family members not to disturb you and that silence will be required for the duration of the examination.

D3. Before you start the examination, you will be required to verify your identity. The system will do this by taking a photograph of you holding your ID, passport or driver's licence.

D4. Once the examination starts the Artificial Intelligence in the examination system, as well as the online proctors, will monitor all candidates for any irregularities. All irregular movement, noises and screen switching will be tracked and reported to FPI for examination tracking and further investigation if needed.

D5. Bathroom breaks of five (5) minutes at a time will be allowed during the examination. However, the examination system will not pause during these breaks and it will keep counting down on your time left to finish the examination. No additional time will be allowed for bathroom breaks. The AI as well as online proctors will flag excessive bathroom breaks and breaks longer than 5 minutes.

D6. Water / drinks will be allowed but please refrain from eating during the examination as this might cause a noise distraction.

D7. Candidates are not allowed to have earphones on during the examination. Music in the background will not be allowed.

D8. Candidates must be appropriately dressed for the examination. Please remember that we are watching at all times, so behave like you would in an examination setting.

E. POLICIES AND REGULATIONS

E1. Candidates have to ensure that they have familiarised themselves with the contents of the FPI Professional Competency Examination Policy and the FPI Code of Ethics and Practice Standards as available on FPI's website and on the candidate support portal as these regulations applies, in its entirety, to FPI candidates.

E2. Any behaviour picked up from the AI monitoring and online proctoring that is deemed to be suspicious will be investigated before assessment of the papers commence. Any candidate found guilty of any dishonest behaviour or act will be disqualified for life from obtaining FPI membership and FPI will inform all relevant authorities, regulators as well as the candidate's employer of the dishonest behaviour. (See PCE policy).

E3. Any external party who assists a candidate with the examination at any point in time during the taking of the examination will suffer the same result as in clause E2.

F. RELEASE OF RESULTS

F1. FPI will release the results of the examination 8-10 weeks after the examination sitting. You will be informed via email or SMS when the results will be available, and will find the results loaded on your profile at www.fpi.co.za .

