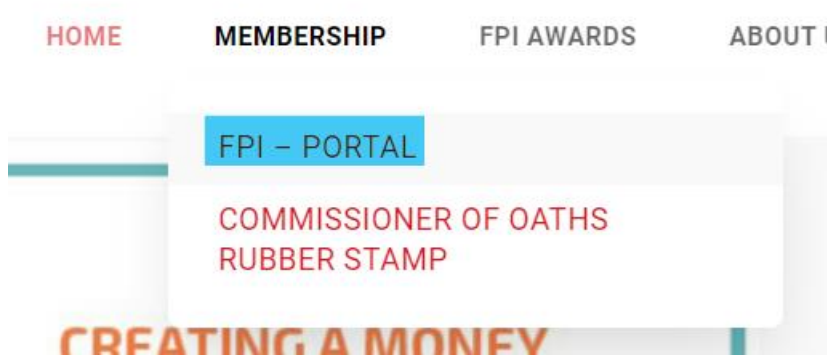


# How to navigate the FPI-Portal to book an event

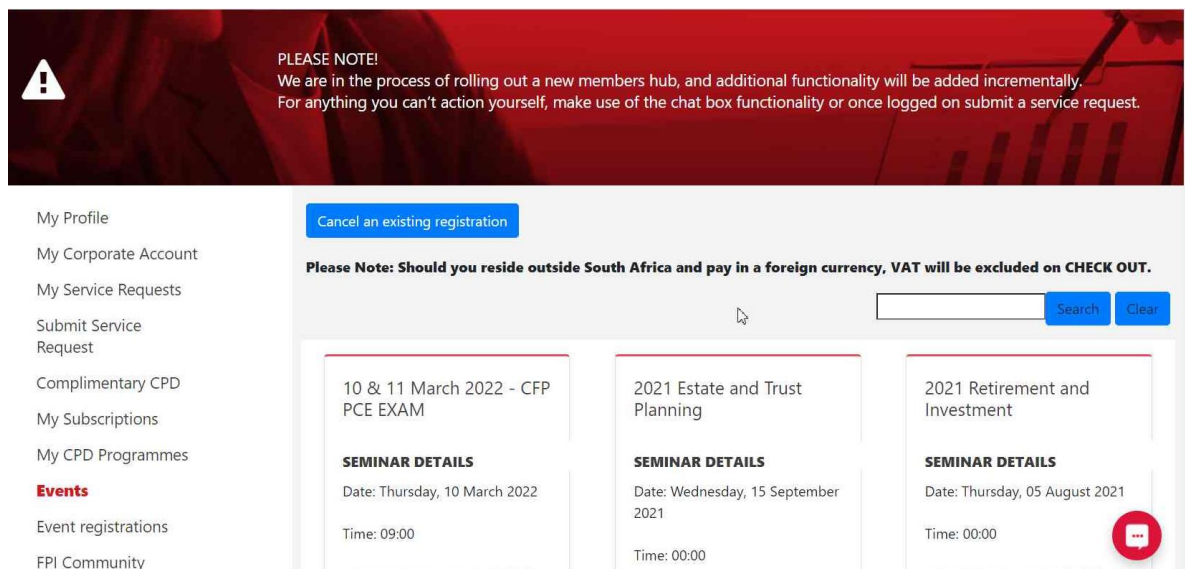


## How to register for an event/webinar

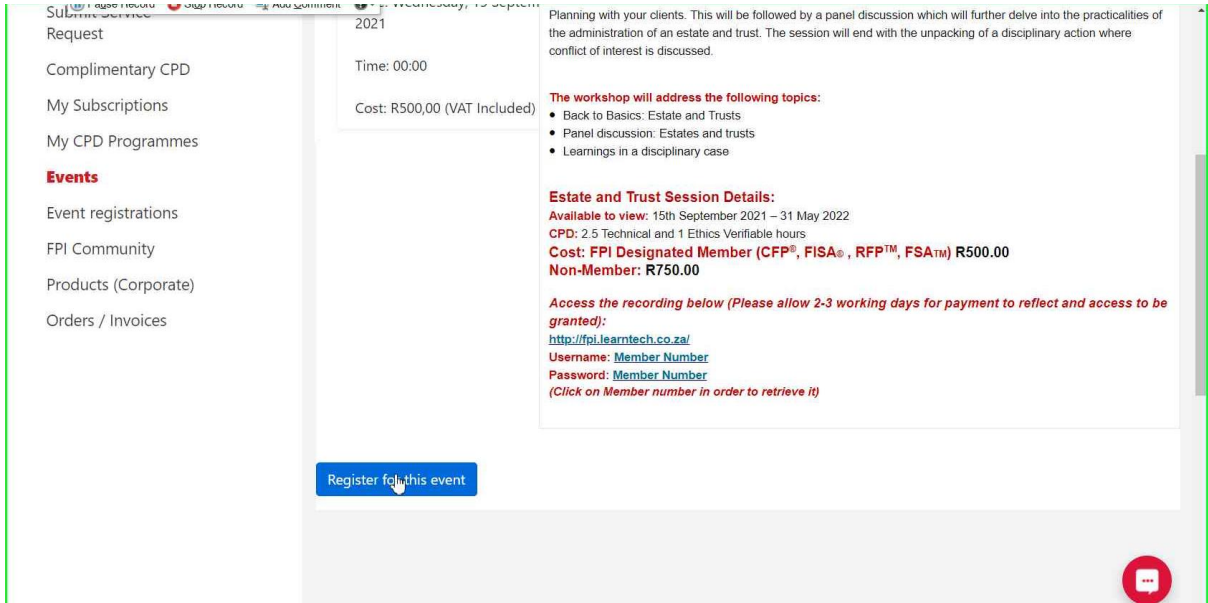
- Go to [www.fpi.co.za](http://www.fpi.co.za)
- Click on Membership – FPI Portal



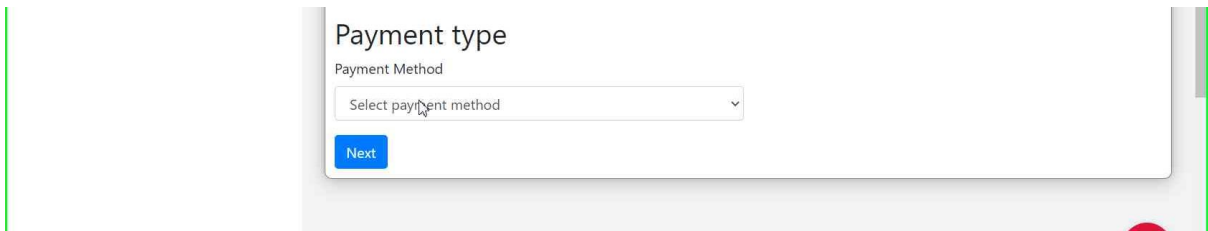
- Login using FPI login Details
- Click on 'Events' on the left-hand side



- Find event in list or search for event using search bar. Click on view details of specific event
- Scroll down and click **register for this event**



- Make sure that billing address is correct
- Select payment method and click next



- Invoice will generate within approximately 10 minutes; you can find this under orders/invoices