

FPI PROCUREMENT POLICY AND PROCEDURE

9.6. As a minimum, prospective suppliers must provide FPI with the following:

9.6.1. Company Registration documentation and, in the case of a sole proprietor, the Identity document of the owner.

9.6.2. A Bank stamped letter less than 3 months old, confirming the supplier's bank account number, branch code, account name and account type, alternatively a cancelled cheque.

9.6.3. Valid Tax clearance certificate.

9.6.4. If VAT registered, a copy of its VAT registration certificate.

9.6.5. B-BBEE Certificate provided by accredited Verification agency or, alternatively, an affidavit or letter from the supplier's auditor/accountant confirming that the annual turnover is below the threshold prescribed by the Department of Trade and Industry.

9.6.6. Contractor smart form (if applicable).

9.6.7. Disclosure of any conflict of interest.