
2022 FPI Board of Director Vacancies
Board Appointed Director Job Description

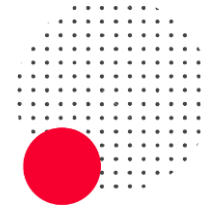
Financial Planning Institute of Southern Africa



Financial Planning
Institute of Southern Africa

THE PROFESSIONAL STANDARD

Board Appointed Director (no vote) Job Description



Responsibilities: The FPI Board of Directors is responsible for our strategic governance.

Directors must:

- Show appreciation for and commitment to FPI's vision, mission, and values.
- Consistently maintain the highest levels of personal integrity, ethics, and industry-wide perspective.
- Attend, be fully prepared for and actively contribute to Board and committee meetings in a manner that is strategic, consistent, active, substantive, constructive, collaborative, and respectful.
- Represent FPI at a strategic, governing level and in a unified voice, to help advance the Institute on an industry-wide basis and ensure FPI achieves its stated mission and strategic vision.
- Fulfil all legal and fiduciary obligations required of a director as defined in King IV Code of Good Governance, Companies Act and other relevant documents.
- Possess a sound grasp of principles of good corporate governance through experiential learning
- Act and communicate in a manner that is consistent with full Board decisions and authority and in the best interests of the Institute as a whole.
- Serve as an outward-looking, future-oriented, strategic-thinking, active participant on the Board.
- Maintain knowledge of current and potential future issues across business, political and financial services sectors that may impact FPI; help FPI to effectively manage issues which could impact it.
- Bring strategic, visionary, innovative and practical business ideas forward for Board discussion to move FPI to new levels of growth and make financial planning relevant and more broadly accessible.
- Clearly articulate ideas and positions

Minimum required qualifications and vocational background (combination)

- An FPI professional designation is not a requirement.
- Relevant tertiary qualification

Minimum specialisation brought to the Board (combination):

- Experience in financial regulation and public policy advocacy
- Knowledge of financial planning / financial planning industry and standards setting
- Strong financial background in the following areas: Audit / Evaluation / Financial controls / IFRS.



Personal attributes:

- A clear ITC and Criminal Record
- No conflict of interest that may, or appear to, impair the nominee's ability to represent FPI's interests and to fulfil the responsibilities of a Director of FPI
- Preference is given to candidates who advance transformation goals

Duties:

- Willing to serve FPI in a fiduciary capacity on a voluntary basis (no remuneration).
- Commitment to a term of up to 3 (three) years on the FPI Board of Directors.
- Attend all Board meetings/conference calls.
- Serve on FPI committees.
- Monitor the implementation of goals and policies set by the Board.
- Represent FPI positively to the financial sector.
- Assist FPI in gaining support by exercising personal and professional influence whenever possible.
- Enter into a written agreement with FPI.

Time Commitment/Year (10 – 16 days, +/- 120 hrs/year):

Board of Directors

- Commitment to attend four one-day Board meetings and one Strategy meeting per year in Johannesburg. [1 day each]
- Preparation time for board meetings/calls. [1 day per meeting]
- Minimum of two two/three-hour conference calls per year. [0.5 days]

Committee Work

- Commitment to serve on at least two and up to four Board committees.
- Committee chairpersons should expect to spend additional time on Committee matters.

Training

- Initial orientation sessions for new directors, up to four hours of meetings [with company secretary, CEO and FPI leadership].

Other Time

- Depends on director's assumption of responsibilities.
