



Financial Planning
Institute of Southern Africa

THE PROFESSIONAL STANDARD

Critical Skills letter application form 2021 Fee: R 2790.00 INCL VAT

Tel: 086 1000 FPI (374)

Fax: 011 475 1158

Email: fpi@fpi.co.za

84 Sophia Street (Cnr 11th Avenue),

Fairland, Johannesburg, 2170

PO Box 6493, Weltevredenpark, 1715

1 Personal details

Surname		First Names	
ID or Passport Number			
Current Job Title			
Postal Address			
Email Address			
Cellphone Number			
Date of application			

2 Qualifications obtained

Qualification Title			
Provider Name			
SAQA ID		Curriculum Code	

Qualification Title			
Provider Name			
SAQA ID		Curriculum Code	

Qualification Title			
Provider Name			
SAQA ID		Curriculum Code	

3 Already obtained designations

Professional Body Name			
Designation			

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Requirements for obtaining the above designation

Underlying Qualification			
NQF Level		Years of experience needed to obtain the designation	
Name of Board / Admission Exam			
Results obtained			

Professional body contact details

Contact Person			
Telephone Number			

4 Work experience (from the most recent job to the oldest)

Employer details

Employer			
Job Title		Years of Service	
Reference Name		Reference Contact Number	

Employer details

Employer			
Job Title		Years of Service	
Reference Name		Reference Contact Number	

Employer details

Employer			
Job Title		Years of Service	
Reference Name		Reference Contact Number	

Employer details

Employer			
Job Title		Years of Service	
Reference Name		Reference Contact Number	

Employer details

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Employer			
Job Title		Years of Service	
Reference Name		Reference Contact Number	

6 Documents to submit with this application

1. Copy of detailed current Curriculum Vitae
2. Copy of clear passport in colour certified
3. Copies of all qualifications as well as a SAQA mapping certificate from SAQA.
4. Current skills and expertise in bulleted format. This should provide as much information as possible in order for the FPI to fully assess the skills held by the applicant and compare with the skills required for the category requested. It will also be used for assessing the skills of the applicant against the skills required for the current position of employment or the current job offer.
5. Copy of current position or job offer from a South African company for which the Critical Skills letter is required
6. Proof of residential address or utility bill
7. Referral letters from previous and current Employers with contactable references

7 Declaration

I, acknowledge that I have read and understood the Financial Planning Institute of Southern Africa's (FPI) Challenge Exam criteria.

I also confirm that that should I be given access to write one of FPI'S PCE examinations; I will comply with (but not limited to) the:

- PCE Examination Policy
- FPI's Code of Ethics and Professional Responsibility

Applicants Signature		Date	

DISCLAIMER:

The Financial Planning Institute of Southern Africa issues the Critical Skills Letters for certain categories but it cannot guarantee that the applicant will be provided with the Visa on the basis of the letter provided by the Institute. It has no influence over the decisions of the Department of Home Affairs. There is no refund payable by the Institute in the event of an unsuccessful application.

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